

**Macomb Continuum of Care (CoC)**  
**Board Meeting Minutes**  
**Oakland University**  
**20 S Main St. Mt. Clemens, MI 48043**  
**Anton Frankel Building**

**August 2, 2017 @ 12:30 P.M.**

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**Present:** Lori Baumgart, Dawn Calnen, Heather El-Khoury, Kendal Ellis, Sama Harp, Mark Henderson, Patty Madigan, Jacqueline Theriot-Merchant  
**Not Present:**, Gloria Kekalos-Allum, John Seiss, Darlene Vasi

AGENDA ITEM	DISCUSSION	DECISION/ACTION
<ul style="list-style-type: none"> <li>Meeting Called to Order</li> <li>Approval of the Minutes</li> <li>Approval of the Agenda</li> </ul>	<p>12:45 P.M. by Calnen</p> <p>Merchant 1<sup>st</sup>, El-Khoury 2<sup>nd</sup></p> <p>Madigan 1st , El-Khoury 2nd</p>	<p>Quorum is present</p>
<ul style="list-style-type: none"> <li>Operations Report from CoC Lead Agency and Coordinator Jackie Merchant</li> </ul>	<p>I. HUD Updates:</p> <p>a. HUD NOFA in full swing. Notification of Timeline &amp; RFP for Bonus Project sent out on July 31, 2017</p> <p>b. NAEH Conference in Washington DC held July 16- 20, 2017.</p> <p>II. MSHDA ESG</p> <p>a. 2017-2018 ESG NOFA due this week. MSHDA awarded Macomb County \$451,430.00. The Recipients of these funds are Family Youth Interventions; MCREST; MCWC, Salvation Army MATTS &amp; Macomb Homeless Coalition. We met 5 out of 8 Pay for Performance Benchmarks, \$45,038.00 was awarded based on these results. This is an increase of \$71,636.00 from the 2016-2017 ESG Award.</p> <p>III. The MSHDA ESG NOFA is in full swing. Documentation from project applicants have</p>	<p>Check out presentations on NAEH website.</p> <p>Jackie will forward to all board members the eight performance measures used for the “Pay for Performance” bonus.</p>

	<p>been uploaded. Narratives and Budgets are being worked on and are due to CoC Coordinator on Friday, August 4, 2017. MSHDA increased our Awarded amount due to our Pay for Performance Results.</p> <p>IV. Macomb Homeless Coalition (Lead Agency) Updates:</p> <ol style="list-style-type: none"> <li>Waiting for notification from The Salvation Army/ DHHS Shelter Operations Grant Application. MHC submitted for Motel/Hotel Vouchers Funding.</li> <li>Requested number of vouchers are based on number of historic needs which comes to 3 vouchers per week.</li> <li>Tanya Harris MHC new Administrator began July 31st.</li> </ol>	
<ul style="list-style-type: none"> <li>President's Report/ Updates</li> </ul>	<ul style="list-style-type: none"> <li>At the next membership meeting, will inform the coalition of the release of NOFA, HUD priorities for renewal and new projects, Scoring threshold and the extension of Consultant Mitchel Mitch Blum-Alexander, to work as a Consultant/Advisor on this year's Consolidated Application submission.</li> <li>Calnen will prepare a document on behalf of the CoC spelling out priorities, threshold and other pertinent information.</li> </ul>	
<p>Standing Committee Updates:</p>	<p><b>PIT Count Committee for 1-31-2018</b></p> <ul style="list-style-type: none"> <li>First meeting is Monday, August 21, 2017 @1 p.m. in the MHC Office. CoC membership will get notice and will be invited to participate in the planning as well as actual count.</li> <li>Baker interns to participate in actual count</li> <li>Merchant stated 10 a.m. – 2 p.m. is the tentative set time for the actual PIT count to take place.</li> <li>Discussion around the timeframe for the actual count to take place and in order to avoid duplication of unsheltered vs. sheltered individuals, the Board recommended 9:30 p.m. to 1:00 a.m. as an optimal time frame for the actual count.</li> </ul> <p><b>Coordinated Assessment</b></p> <ul style="list-style-type: none"> <li>No official numbers provided.</li> </ul>	<p>Board's final decision on actual time of the PIT count to take place for Macomb County is 10 a.m. to 1 a.m.</p>

	<ul style="list-style-type: none"> <li>Henderson shared a success story relating to a client that will be moving to PH for the first time since 2009. This is a direct result of the Coordinated Assessment.</li> <li>Merchant reminded members that Coordinated Assessment is one of the system performance measure used to evaluate a CoC.</li> <li>95% of referrals to agencies are coming from coordinated assessment.</li> <li>Affordable housing continues to be an issue that needs to be dealt with and resolved. There is efforts in emphasizing on affordable housing in Macomb County.</li> </ul> <p><b>Ranking Committee</b></p> <ul style="list-style-type: none"> <li>Paula Zimmer had to step down from the Ranking Committee due to personal circumstances.</li> <li>Remaining committee members are set to go for the reviews and the scoring.</li> <li>Renewal projects scoring threshold is 65%. Meaning, projects must score 65 points out of 100.</li> <li>New Projects must score 91 points out of 140 possible points.</li> <li>Posting of 2017 Macomb CoC NOFA policies &amp; procedures; scoring tools; and priorities shall be done by CoC Coordinator.</li> </ul> <p><b>Compliance Committee –</b></p> <ul style="list-style-type: none"> <li>Reviewing quarterly APRs to provide feedback on agencies’ performance.</li> <li>Baumgart reported that a scoring sheet will be in the works and will be used consistently.</li> </ul> <p><b>Strategic Planning Committee –</b></p> <ul style="list-style-type: none"> <li>3 year Action Plan instead of 10 years. Committee is meeting regularly.</li> <li>Strategic plan is in the final draft and will be shared with the membership once completed. Target date is September’s Membership Meeting.</li> </ul>	
<ul style="list-style-type: none"> <li>Next Meeting</li> </ul>	The next meeting is scheduled for September 6, 2017 @ 2:30 P.M. at OU.	Agenda will be sent prior to meeting.
<ul style="list-style-type: none"> <li>Adjournment</li> </ul>	2:50 P.M. Baumgart 1 <sup>st</sup> and Merchant 2 <sup>nd</sup>	

Respectfully Approved by: Sama Harp, Acting Board Secretary