

**Macomb Continuum of Care (CoC)  
Membership Meeting Minutes  
MCA Conference & Training Center  
21885 Dunham Rd. Clinton Twp., MI 48036**

**February 14, 2018 @ 9:00 am**

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Meeting Called to Order by Calnen @ 9:05 a.m.			
<b>Attendees:</b> Tanya Harris                      MHC                                      Liz Lucas                                      OLHSA Evette Szaina                      Szajna & Assoc.                      Diane Vanoppenolle                      Liberties Liz Seargent                      Salvation Army Matts                      Ricky Garcia                                      MHC Sherry Hatrick                      OLHSA                                      Alysa Wamsler                                      TTI Joe Gulino                      CARE                                      Kathy Goodrich                                      MCWC Paula Keena                      Offender Success                      D. Revyn                                      Volunteer of America Kali Miller                      PACE                                      Courtney Roberts                                      FYI-TLP Sarah Gilstarf                      CFHC                                      Sama Harp                                      MCA Jazmyn Thomas                      MCA                                      Kate Hallovan                                      Lakeshore Legal Aid Christina Gassner                      Szajna & Assoc.                      Juanita Siyad                                      Community First Health Natalie Dean-Wood                      MCHD                                      Tamara Gaines                                      Salvation Army Sian Washington                      DNOM                                      Patty Madigan                                      M/SCWDB Roy Walters                      MHC                                      Jacqueline Chace                                      MISD -Homeless Mark Henderson                      Macomb CWC                      Shelley Brinkman                                      CHN Heather El-Khoury                      Oakland University			
Agenda Item	DISCUSSION		DECISION/ACTION
<ul style="list-style-type: none"><li>● Approval of the Agenda</li><li>● Approval of the Minutes</li></ul>	Cannon 1 <sup>st</sup> , El-Khoury 2 <sup>nd</sup> .		
<ul style="list-style-type: none"><li>● Round Table Introductions</li></ul>	Attendees stated their name and agency.		
<ul style="list-style-type: none"><li>● Presentation by: Public Information Specialist, Joseph Gulino of CARE of SE</li></ul>	1. Gulino presented on CARE of Southeastern Michigan services covering Clinical and Case Management Programs <ul style="list-style-type: none"><li>1. Outpatient Therapy</li><li>2. Support Opportunities for Families</li><li>3. Social Innovation Fund</li></ul>		

Michigan	<ol style="list-style-type: none"> <li>4. Substance Abuse Support Services</li> <li>5. Women and Family Services</li> <li>6. Medication Assisted Treatment</li> <li>7. Supervised Parenting</li> <li>8. Driver's License Renewal Assessment</li> <li>9. Adult Anger Management</li> <li>10. Student Assistance Center</li> <li>11. PATTS – Peaceful Alternatives to Tough Situations</li> </ol> <p>2. Family/Youth &amp; Community Programs – offering 9 different classes.</p> <p>Gulino provided attendees with literature covering programs, classes and target population.</p>	
3. President's Updates	<ol style="list-style-type: none"> <li>4. March's meeting will incorporate presentations by Macomb Continuum of Care member-agencies. Presentations will center on the role of each agency in ending homelessness, whether directly through financial assistance or through wrap around services that promote housing stability.</li> <li>5. Charter has been revised, language on CoC to retain the role of designating the HARA has been agreed upon. Motion to admit the Charter as amended for the calendar year 2018 was supported by Harp 1<sup>st</sup> and El-Khoury 2<sup>nd</sup>.</li> <li>6. HMIS Data Committee has been added to working committees and will be led by Garcia.</li> <li>7. MOU's revision are still in progress. MHC will continue to serve as HARA, Collaborative Applicant and HMIS lead.</li> <li>8. Compliance Committee will be reporting on outcomes directly to the Membership. Monitoring documents and rubrics are in the final process.</li> <li>9. Natalie Dean-Wood from Macomb Health Department was nominated in January to serve on the Board of Directors.</li> <li>10. Election was held and Ms. Wood received unanimous support.</li> <li>11. Calnen announced Mary Labioda from MISD rescinded her position on the board.</li> <li>12. Kendal Ellis, Public Member, resigned from the board due to inability to meet and be actively involved. A new Public Member will fill the vacancy.</li> </ol>	<p>AIF –unanimously accepted</p> <p>13. Ms. Wood was voted in unanimously. Welcome aboard!</p>
14. CoC Coordinator's Report presented by	I. HUD Updates:	

<p>15.</p> <p>Tanya Harris</p>	<ul style="list-style-type: none"> <li>a. 2018 PIT Count was January 31, 2018. Webinar on the Data Reporting for the count was February 8, 2018. R. Garcia, HMIS Coordinator participated in the webinar.</li> <li>Liz from MATTS reported an issue during PIT count due to lack of identification cards while doing the count and approaching homeless individuals. Liz reported, individuals were scared.</li> <li>b. FY17 Award Notification from HUD sent out to the CoC.</li> <li>II. MSHDA: <ul style="list-style-type: none"> <li>a. Macomb County HCV meeting took place February 8, 2018 at MCFRC 196 N Rose St. Mount Clemens at 10 am. Great discussion on establishing an efficient process for Macomb County. MSHDA is allowing Macomb County to go back and try to contact previous HCV Waitlist clients.</li> <li>Calnen reported on Michelle Edwards (of MSHDA) notes relating to HCV process. Notes were passed to membership attendees.</li> <li>b. 17/18 MSHDA ESG Client Financial Assistance from MHC, 70% gone as of December 31, 2017.</li> <li>c. The 2018 Campaign to End Homelessness Spring Convening will be held March 21, 2018 at Mid-Michigan Community College in Mount Pleasant Michigan. Please send an email to <a href="mailto:jtmerchant@macombhomelesscoalition.com">jtmerchant@macombhomelesscoalition.com</a> for the link to register or to get more details.</li> </ul> </li> <li>III. Macomb Homeless Coalition Lead Agency Updates: <ul style="list-style-type: none"> <li>a. MOU Joint Board discussion held February 7, 2018. MOU changes being reviewed by both Boards.</li> <li>b. Two Call Center Representatives began Thursday, January 4, 2018. New phone system in the works for MHC.</li> </ul> </li> <li>IV. Salvation Army MATTS update. The ladies side opened this month. The mens' side will re open in February.</li> <li>V. 2018 Public Hearings for the CDBG Applications underway. I have attended</li> </ul>	<p>Agreement reached on having ID cards for future PIT count.</p>
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	Sterling Heights and the City of Warren so far. Saint Clair Shores is March 13, 2018.	
16. Committees Updates	<ol style="list-style-type: none"> <li>1. <b>Coordinated Assessment</b> –Garcia stated P&amp;P has been updated and waiting on MCAH for standards.</li> <li>2. <b>Grant Ranking</b> – Not active at this time. Only during HUD NOFA.</li> <li>3. <b>Compliance</b> – Benchmarks, monitoring documents and rubrics are in the process of final stages.</li> <li>4. <b>Community Engagement Outreach</b> – To follow.</li> <li>5. <b>Mainstream Resources</b> – No update -</li> <li>6. <b>Community Housing Prioritization</b> – Garcia stated one-on-one assignments are working at this time vs. resuming weekly group calls. A conversation surrounding the group call proved that agencies prefer the group call since it is more beneficial to Macomb County's homeless population. It allows for better status update, assignments and ability to locate individuals when one agency fails to find them. Calnen will reach out to her agency to get virtual conferencing resources re-instated.</li> <li>7. <b>HMIS Data Quality</b> – Garcia – monthly training sessions will be implemented and work on more collaboration, open forum among agencies. Updated HMIS P&amp;P will be done.</li> <li>8. <b>Strategic Planning</b> – Cannon still waiting on language to be provided by Merchant in order to finalize strategic action plan.</li> </ol>	
17. Community Announcements	<ol style="list-style-type: none"> <li>18. Tamara Gaines – Hepatitis A outbreak in Southeast Michigan. Macomb County is still high on the list of number of confirmed cases. Ms. Gaines urged awareness and vaccinations.</li> <li>19. Sama Harp – Macomb Community Action Centers have Kiosks on site to help consumers schedule own appointments for various services and to check out events held by community partners as well as MCA.</li> <li>20. (Unknown) use MDHHS CHAMPS to check for Medicaid Providers. CHAMPS is easy to use!</li> </ol>	

21. Next Meeting	22. March 14, 2018 @ 9:00 AM at MCA Conference & Training Center. Verkuilen Building; 21885 Dunham Rd Clinton Township, MI 48036	
• Adjournment	Meeting adjourned by Calnen @ 11:00 a.m.	

Respectfully Submitted by Sama Harp, Acting Board Secretary

### 2018 CoC Membership Hospitality Schedule/Refreshments

Agency/Organization	Month	What to Bring?	
		Food	Drink
Szajna & Associates	February		X
Lake Shore Legal	February	X	
Offender Success	March	X	X
	April		
	April		
	May		
	May		
	June		
	June		
	July		
	July		
	August		
OLHSA	September	X	X
MHC	October	X	X
MCA	November	X	X
	December		
	December		