2017-2018 HUD PROJECT SCORING SHEET
MACOMB COUNTY (MI-503) CONTINUUM OF CARE – New Projects

Instructions:
After reviewing sections of the application, give a score. A range of suggested points is given for each component. If you choose, you may award ½ points or anywhere along the scale for a total of 140 possible points.

Project Name:		**Reviewer:**		
		Points Possible		**Scoring**
#1	**Applicant Experience & Capacity**	**Total Possible Points:**	**10**	
A	Agency demonstrates past experience and success utilizing federal funds including HUD grants and performing activities in proposed application such as satisfactorily drawdowns, timely reimbursement, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.	➢ Description clearly describes applicant's experience providing proposed services, roles, and past successes in keeping people stably housed. No outstanding concerns with existing grants.	4	
		➢ If most of above items are fully met.	2-3	
		➢ If few or none of the above items are met.	0-1	
B	Provides concrete examples that illustrates working with and addressing the target population's identified housing and supportive service needs.	➢ Yes ➢ No	2 0	
C	Describes the experience of the applicant in leveraging other Federal, State, local, and private sector funds.	➢ Yes ➢ No	2 0	
D	Describes the basic organization and management structure of the applicant.	➢ Yes ➢ No	2 0	
	Comments from Reviewer/Questions:			
#2	**Project Description and Housing First**	**Total Possible Points:**	**40**	
A	• Provides a clear description of the project that addresses the entire scope, including the target population(s) to be served, site description and project schedule. • Project plan for addressing identified needs/issues of the target population(s); projected outcome(s); coordination with other source(s)/partner(s); capacity for assessing need. • Demonstrates project will be ready to begin operations within 6 months of receiving HUD award. If project is PSH Project Based, applicant has 9 months from date of grant agreement to begin construction and 24 months from date of grant agreement to complete construction. Operation of the project must begin within 3 months of completion of construction.	➢ Each sub-part is described in a clear, concise and comprehensive manner. ➢ Entire scope of project is addressed and responses are consistent. ➢ Describes how project will be ready within 6 months of receiving HUD award.	9-15	
		➢ Responses could have been clearer, parts not fully addressed, parts have contradictory responses, questionable readiness in 6 months.	2-8	
		➢ Response is lacking in clarity and description, no consistency, serious doubts on readiness within 6 months.	0-1	
B	• Fidelity to Housing First model including how project applicant	➢ Strong description of how	14-20	

	will assist participants to obtain and remain in permanent housing. • Housing First principles include: 1) Client participation in services is not required; 2) Low barrier to entry (Meaning-no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records, (with exceptions of restrictions imposed by federal, state or local law or ordinance), and includes all Fair Housing protected classes; 3) Services provided as per client choice; 4) Clients have full rights as per their lease/occupancy agreements. • Eviction prevention strategies exist	Housing First is implemented. ➢ Description is weak, lacks clear Housing First concepts ➢ No clear evidence of Housing First model	 5-13 0-4	
C	Provides a clear description on how the project furthers the goals of Macomb CoC on ending chronic homelessness.	➢ Yes ➢ No	5 0	
Reviewer's Comments/Questions:				
#3	**Supportive Services**	**Total Possible Points:**	**25**	
A	• Project identifies specific supportive services directly and indirectly to include health care (Medicaid, Medicare, Community Mental Health, Community Medical, etc.) • Recovery and substance abuse, financial planning (credit counseling, financial workshop), transportation, income support services, legal, childcare, housing counseling, employment readiness	➢ Addresses all supportive services in 3A. ➢ Addresses most supportive services ➢ Has few supportive services in description	10-15 5-9 0-4	
B	• Describes how the project will assist participants with accessing and leveraging mainstream resources that help them to achieve greater stability and integration into the community. This can include some of the services noted in 3a along with SNAP benefits, SSI, SSDI, TANF, etc.	➢ Strong clear detailed description ➢ Some responses lack clarity/details ➢ Significantly lacking in clarity and detail	7-10 2-6 0-1	
Reviewer's Comments/Questions:				
#4	**Project Participants**	**Total Possible Point:**	**5**	
A	Serves chronically homeless and homeless populations including families and youth as prioritized by CoC.	➢ Yes ➢ No	5 0	
Reviewer's Comments/Questions:				
#5	**Outreach and Engagement**	**Total Possible Points:**	**~~2~~10**	
A	For PSH Project Based (all other applicants skip to #5B): Agency demonstrates outreach plan for locating and prioritizing target populations through participation in the coordinated entry model	➢ Shows strong and clear plan in place ➢ Weak/unclear plan in place.	10~~5~~ 0	
B	For All Applicants Besides PSH Project Based: 1) Agency demonstrates outreach plan for locating and prioritizing target populations through participation in the coordinated entry model; 2) Describes how agency will reach out to, and engage with local landlords to recruit their participation in making their units available to program participants. (Description should include how agency will maintain an on-going positive relationship and communication with landlords)	➢ Response demonstrates successful past experience and/or a clear plan ➢ Weak/unclear plan in place.	10~~5~~ 0	
	Reviewer's Comments/Questions:			

#6	**Standard Performance Measures**	**Total Possible Points:**	**20**	
A	Describes plan for assisting participants to remain stably housed once moved to permanent housing; assisting participants results in ***increases*** in employment/income/benefits	➢ Clear description on specific activities to assist participants to remain stably housed and increase resources	9-15	
		➢ Lacks clarity on implementation on how to access mainstream services and increase resources	3-8	
		➢ No information on assisting participants in accessing mainstream services or increasing resources	0-2	
B	Project demonstrates a clear description of positive successes and outcomes	➢ Yes ➢ No	5 0	
Reviewer's Comments/Questions:				
#7	**Budget Leverage**	**Total Possible Points:**	**10**	
A	• Detailed budget submitted outlining program costs, administrative, HMIS and other associated applicable costs. • Project is cost-effective – comparing projected cost per person served to CoC average within project type.	➢ Written proof of leverage amount of at least 200% of total request. Proof should specify source, date committed and value.	6-10	
		➢ Leverage amount between 100-199% with written proof.	1-5	
		➢ Leverage less than 100%, proof is unclear.	0	
B	Provide comments (not a score) on whether budget is appropriate and adequate			
Reviewer's Comments/Questions:				
#8	**CoC Meetings**	**Total Possible Points:**	**5**	
A	• Attendance at CoC Meetings and/or Coordinated Entry Participation.	Yes No	5 0	
Reviewer's Comments/Questions:				
#9	**Consumer Participation**	**Total Possible Points:**	**5**	
A	Participation of a homeless or formerly homeless consumer on the board of directors or other equivalent policymaking entity - Had consumer participation for 75% (9 plus months) plus	➢ Yes, meets threshold, ➢ No, threshold not met	5 0	
B	If not compliant with above, describe how the recipient and/sub recipient will become compliant with this regulation.	➢ Yes, description is clear ➢ No, description lacks clarity	3 0	

Reviewer's Comments/Questions:				
#10	**Attachments**	**Total Possible Points:**	**N/A**	
Provide comments (not a score) on whether all attachments are provided, and if content of attachments presents any concerns or questions about the ability of the applicant to implement the proposed project or appropriately manage federal funding:				
#11	**Additional Comments/Questions**	**Total Possible Points:**	**N/A**	
Please provide any additional comments or questions that you feel are important to consider:				
		Total Points Possible:	**140**	

Threshold: All New Projects must score at least 91 points (65% of possible points) to be eligible for funding.