

**Macomb Continuum of Care (CoC)
Membership Meeting Minutes
Macomb county Family Resources Center – Training Room
196 N. Rose, Mount Clemens, MI 48043**

November 14, 2018 @ 9:00 a.m.

Meeting Called to Order by Calnen @ 9:00 a.m.

Jacquelyn Merchant	MHC	Dawn Calnen	CHN
Diane Van Coppenolle	Liberties Inc.	Renee Hall	CHN
Liz Sergent	MCA	Ricky Garcia	MHC
Colton Darnee	TTI	Sama Harp	MCA
Kara Black	Amelia Agnes	Kathy Goodrich	MCWC
Gerald Fisher-Curley	VAMC	Dawn Revyn	Volunteer of America
Julie Hintz	MCA	Beverly Mostowy	OLSHA
Jazmyn Thomas	MCA	Richard Cannon	Hearts 4 Homes
Patrice Garry	OLSHA-HOPWA	Heather VanDenburg	MCREST
Courtney Roberts	FYI-TLP	Sarah Bissa	MCA Headstart
Natalie Dean-Wood	Macomb Health Dept	Roy Walters	MHC
Heather El-Khoury	Oakland University	Ryan Reblin	CARE of SEM
Amy Smolski	MCCMH	Tracy Hayden	Turning Point
Megan Vinyard	Macomb Comm College	Tieshia Dawson	MCCMH
Gina Misuraca	CHN	Alexa Kalasz	CHN

Agenda Item	DISCUSSION	DECISION/ACTION
<p>Approval of the Agenda</p> <p>Approval of the Minutes</p> <p>Round Table Introductions</p>	<p>Motion made by Cannon, seconded by Harp</p> <p>Motion made by Merchant, seconded by Cannon</p> <p>Attendees introduced themselves, agency, and made a community announcement.</p> <p>Dawn C. - Went to a meeting on November 13, 2018, talked about landlord referrals and there is headway in creating a risk reserve for landlords when renting to the population we work with. A lot of good ideas were presented.</p> <p>Ricky G. - homeless summit went well last month.</p> <p>Kathy G. - Warming Center starts the Sunday after Thanksgiving, also City of Warren is putting on "Meet the Mayor" Nov 29th, and tickets are \$25.00 included luncheon and raffles.</p> <p>Tracy - Turning Point wrapped up domestic violence month, doubled events. "Our new CEO is settling in nicely and we are fully staffed".</p> <p>Kara B. - we are putting in a new "playscape" in the backyard.</p> <p>Ryan - November 27th is National Giving Tuesday, you can make a donation or giving of time. you can check it out at givingtuesday.org</p> <p>Courtney R. – FYI is having an Interagency meeting today at Community Health Center in New Haven and they just filled up with 6 youths at FYI.</p> <p>Megan M. - listened to NPR this morning. Cleveland has an eviction court, they are putting social workers in the courts. Warren, Lansing and Detroit are in the top 100 cities with evictions in the nation.</p> <p>Natalie W. - Hepatitis A vaccines are available</p> <p>Jazmyn T. - We have RRH applications returned and are ranking them.</p> <p>Richard C. – "landlords do not like to pay utilities so they tend to fill homes in the winter months".</p> <p>Colton - Assisting veterans with utilities and we have funding for prevention and homelessness for veterans.</p>	<p>AIF</p> <p>AIF</p>

	<p>Gina - CHN Path outreach, "I have a personal donation to pick up today of clothes, pillows and blankets and will be handing them out".</p> <p>Diane – "We were able to get Turkeys for Liberties".</p> <p>Heather – "We have housed families and churches we work with were able to fully furnish the homes".</p> <p>Rebecca - Head Start, homeless children are categorically eligible for program.</p> <p>Roy W. – "happy to be working with a great group of people".</p> <p>Jacqueline - Health fair this Friday at the FRC 9-noon. Food pantry will be available.</p> <p>Amy S. - Lots going on, check the Commonwealth website</p> <p>Julie H. - Two "Show me the money" events are coming up; 2-16-19 at N. Rose and 2-22-19 at the Thompson Center. Free tax preparation and lots of information will be available.</p> <p>Sama H. - We have new additions to our staff, Liz Sergent lead case manager and AmeriCorps member Kate Smith housing search and information specialist and will be collaborating with of all of you in forming a landlord advisory committee.</p> <p>Gerald C. – "I am the new manager of prevention and am leading the charge of social work education. Was at an event with the Lions, we gave away 250 coats, sleeping bags and a church invited 500 people for Thanksgiving meal".</p>	
<p>CoC Coordinator's Report presented by J. Merchant</p>	<ul style="list-style-type: none"> ● HUD Updates: <ul style="list-style-type: none"> ○ The Annual Homeless Assessment Report (AHAR) which goes to Congress is now the Longitudinal Systems Analysis Report (LAS). Currently experiencing issues with the test uploads. MCAH is working with all communities to ensure the November 30, 2018 deadline is feasible. ○ Macomb County CoC and Community GAPS Analysis. The Board agrees we should follow HUD's Procurement & Contracting Policies and obtain proposals from 3 Independent organizations to complete our Analysis. I will request representatives come out and speak to about their experience for a Macomb County Community Analysis. Possible date December 11, 2018. 	<p>Any questions regarding the CoC Coordinator's Report, please email: jtmerchant@macombhomelesscoalition.com</p>

	<ul style="list-style-type: none"> ○ Homeless Awareness Month Activity, this Friday, November 16, 2018, from 9:00 am to 12:00 pm at MCFRC Cafeteria. A Health & Wellness Fair sponsored by Trinity Community Care & Community First Health Center. Health & Dental Screenings & Referrals. Giveaways. MCA Food Pantry will give food to the participants during the event. ○ PIT Count Preparation meeting will take place Tuesday, November 20, 2018. MHC Office at 10:00 am. PIT Count is Wednesday, January 30, 2019. 9:00 pm to 12:00 am. ○ Macomb County CoC ESG, Funding Grid update. Waiting for more information from 2 CoC Funded Agencies. Deadline for information is next Wednesday. 1 week before the next CE Meeting. ○ Oakland Livingston Human Service Agency (OLHSA) SSVF Provider Request to receive a letter of support for a geographic service area change. Beverly Mostowy, Senior Deputy Director for Health, Housing and Nutrition Services from OLHSA will answer questions regarding the request. <ul style="list-style-type: none"> ● MSHDA: HCV Application issues and concerns. Roy Walters will answer questions. 	
President's Report	<ul style="list-style-type: none"> ● In January, the board of director's elections will take place, according to the charter we will have nominations in December. Prior to the December meeting we will send out a list of vacancies. If you are interested in serving on the board or know of someone who wants to serve on the board. If you don't want to serve on the board and would like to be on a committee that is fine too. This would be the time to state your interest. The more people in our community the better. ● CoC is looking forward to having the gap analysis done. ● The charter is available on the Macomb Homeless website. The charter is reviewed annually as well, if you have concerns or issues with the charter please speak up. We will remind you at the December meeting to review the charter. 	

Committees Updates	<p>Coordinated Assessment - Calnen stated, “we have been meeting regularly regarding coordinating entry, next meeting is November 29, 2018 at 9am @ the MCFRC. We have been providing the opportunity to participate via phone. We are strongly encourage that you attend in person. The next meeting we will be going over the coordinated entry current policies and practices.</p> <p>At the last meeting, we had a very productive meeting, we mapped out what is going on in our community and what the providers are we currently doing. There are HUD requirements and HUD requests for coordinated entry and we are finding as in the past a request becomes a requirement. Coordinated entry documents have been sent to everyone. I want to make sure that everyone understands that if you receive funding through the continuum of care from HUD or MSHDA, it is not a request you participate at the meetings, it is a mandate, It is not something that it is optional, if you are an agency that is receiving funding, this is a mandate and looked at when funding opportunities and renewals come up.</p> <p>Please come to the meetings or send someone to participate at the meetings. The agencies were not well represented at the last meeting, especially the front door agencies. Are you an active participant in coordinated entry?</p> <p>Case conference call would be part of the coordinated entry update.”</p> <p>Grant Ranking – El-Khoury stated, “will put out a call to everyone who is on the ranking committee to set up a meeting. Getting the information out there long before the NOFA so that everyone is on the same page.”</p> <p>Calnen stated: “One of the large pieces of feedback that we had after the application process was better communication in advance of the expectations and tool to use. We all want to give back, the current ranking committee agreed to meet and have sort of a debriefing what went right and what we need to approve upon. That will occur sometime after the first of the year and it is going to coincide with the compliance committee so that there are a clear understanding of the agencies and what is expected and provide good feedback to the continuum. If someone needs help with HMIS they would receive that help from Ricky, the HMIS Administrator, if someone needs help from coordinated entry process they can receive assistance from Macomb Homeless</p>	

Coalition.

Case Conferencing Call -

Roy Walters stated, “ Last Thursday at 2pm we had a case conference call and had one participant to call in. We had 10 clients on the list. With that one person who called in we were able to talk about some of the clients. Calnen stated that during the case conferencing, participants discuss clients who are eligible for RRH and what agencies can take them. During the Coordinated Entry meeting, it was concluded that, “as a CoC we needed to get back to the case conference call and they need to happen within the community and we need to see who needs our help. If one person calls in that is not effective, if ten people call in and only one participates it is not effective. At the coordinated entry meeting we talked about lifting our community and work together.” Hintz stated, “the call is about the clients and connecting them to appropriate services”. Harp offered a clarification of the process on case conferencing calls. They will take place on a weekly basis, and it is now on a Thursday instead of a Monday. All RRH and HP providers need to participate. Each provider screens households separately and enter them in the HMIS system under the coordinated entry with the SPDAT score. If they are literally homeless, they RRH, a list is generated by our HMIS Administrator on a weekly basis and agencies that have funds and even those who do not have funding have the option to call in and go through the list and discuss each household that is entered on that list one by one and make an assignment as to who will case manage and house that particular person/family. Merchant stated, “The call-in number changes each week, the list changes each week, once it is generated an email will go out. The email reminder will go out Thursday morning. Calnen stated, “I want to clarify, it is not participating just on a committee, and it is participating in coordinated entry in our community”. Kara Black asked if these conference calls end once all funding is depleted. Merchant replied, “we were having the calls and did not have participation”; so the calls were switched to talking to agencies on one-to-one basis. Merchant confirmed that the calls will resume and continue whether funds are available or not. Calnen stated, “the CoC was getting feedback that funding was depleted and in reality, it wasn’t, maybe funding is depleted but there is HCV discussions that should be happening. There is no reason to have calls if it is not effective, but

case conferencing is considered one of the best practices in communities and we need to make it effective for Macomb and we need to raise the bar to make sure it is effective and that people will want to participate and that is something that as a CoC we are committing to since our goal is to serve people as a community and not just agency by agency’.

Compliance Committee - Baumgart was not present to provide an update. CoC Membership will get an update in December.

Community Engagement and Outreach - Gina from CHN reminded attendees that a schedule has been created and is accessible to everyone. The outreach calendar is on the Macomb Homeless Coalition website.

Cannon posed a question, “when someone is homeless and a nonprofit is trying to verify homelessness, we are finding that a person cannot stay with family or friends unless you are paying to make that happen, does that count? Because they wouldn’t be able to stay and if we are paying for them to be there does that make them homeless? I would be the same as a motel voucher. Roy: so are you saying you are paying for them to be with a family member? Richard: It could be family but it doesn’t have to be. It could be a family member who will not let them continue to stay there unless they pay. Dawn: they are renting? Sama: that is prevention and not literally homeless. If they are in a house, with family, non-family, friend whatever. Richard: they couldn’t be there unless the nonprofit is paying. We pay \$350 a week at a motel but I can stretch is longer is they are staying with someone. Sama: this is a HUD question. Richard: this is why I am asking, we can stretch our dollars. Roy: I see a problem with that Richard and I am not a representative, my 21 year old son would qualify for the program, there has to be some distinction. Richard: I feel that the COC should be pushing that. Dawn: at CHN we are working with a health plan, we went to HUD national regarding this issue it had to do with as long a third party is paying, and preserving their literally homeless status. We assisted this National health plan in writing a write paper to HUD National, it is still being vetted, I believe we have MSHDA support and it will pave the way for us to be able to use flexible funding to preserve the people. I think it relates and to be continued; but until then and again I am not an expert but I am almost certain that by HUD’S definition as far as preserving somebody. It can be done, it is all about preserving their literally homelessness. In our case, this health plan is

willing to partner with us to provide the third party dollars to house the person, a lot of health plans want to do that and we tell them, you cannot enter the COC, we are not saying don't do it but we are saying let's educate and understand what that means. Some people don't rise to the level of needing to enter the COC system that's awesome but some do and we are not doing them service by housing them, even for a day, but we have to do better right Nationally and as a community to say how do we do this. HUD is saying, we want to see flexible dollars coming in and we are saying to HUD this is how we do it. We received really good feedback, to be honest we thought, a lot of times if you take something from HUD and ask the question you are going to get the answer the answer you don't want. We were very strategic in keeping it under wraps until we found the right person to go to. If it is successful it will be huge nationally. To be continued and thank you for that input. Sama: just imagine how it will lessen the impact for children.

Mainstream Resources – Amy Smolski stated, “our building is currently closed due to CO2, I went to the interagency council meeting, last time they had Michigan Works come and speak, Chris Riley is the director of Macomb St. Clair employment and he was very fabulous and spoke to everyone. They do lots and lots of trainings, on interviewing, social media skills classes, resume writing skills. The locations are all over Macomb County in case someone doesn't know, they are in Clinton Twp., Mt. Clemens, Warren and Port Huron. They have trainings and opportunities for veterans, seniors and for professionals. I am passing along the October Calendar so you can see the opportunities they have. Colton: we had them come out in Mt. Clemens and did training for career day for vets regarding resume writing, interview process and MSU extensions partnered with that. Question: when you are talking about the white paper is it to change the federal regulations to change the definition of homelessness? Dawn: I am not sure, it would allow for people to be somewhere other than a hotel as long as a third party is paying for it. It is potentially a privately funded rapid rehousing program. So in this instance, it is us asking for permission for a pilot, it would be in my mind, if you are asking for a pilot you are going to show it as a success, I don't think it would change the definition, I think it would do, it would fall under rapid rehousing and it would show that just like in RRH it would preserve their literally homeless status and it is almost considered like

transitional housing, but we don't call it that anymore. So it is a stretch, if they are housed, like a hotel or if we have a lease, a family member issue is a stretch but if we can show a private third party paying, maybe it is a next step. I want to be clear, I don't speak for HUD, but I like to be creative and figure out new ways.

- **HMIS Committee**– MCAH has released their new HMIS training website. Separate from MIhomeless.org, Garcia stated, "I did send out an email to users late yesterday but the website is hmislearningcenter.org, they allowed me to test the site and kind of play around with the website prior to it going live, the website looks really nice, it's a lot easier to navigate. There are limited trainings available, there is only enough right now to get you started, anything more advanced, there are videos on the google drive which I did send out as well. If anyone else needs it, I can certainly send that out. Anything more advanced there are no quizzes available, those are anticipated to be available next month. We do need to recertify annual updates for all users, but we can't do that right now and we are hoping to do that before the end of the year. They do need to be done once a year but are not available right now. So are soon as I get word that the quizzes are ready and we can take them, get the certificates I will send that information. Other than that it is recommended to go on the website, you do have to re-register with the new login, it is going to be separate from the MI homeless one that we had prior. If you need any certificates, I believe that can be done by request the email address is mihelp@mihomeless.org If you need me, I can always reach out to them if your missing someone and your agency needs them. I was personally in the middle of taking some when the website crashed, the website is now up and running. www.hmislearningcenter.org."
- Sama asked about the progress of HMIS data cleaning, and Garcia responded, "I do not have any updates, on it, we did just send out the ESG paperwork for it over to Michelle Edwards, I usually do not hear anything, usually it is not until the end of the month where everything is cleared and cleaned up, when I send everything on the 1st there were

	<p>very few errors. It is looking head and shoulders better than when I first started. Our data clean up sheet has really worked as far as cleaning up errors on a monthly basis. By the time we send them out quarterly there is nothing to correct. Everything that can be corrected has been. I do recommend that the agencies learn the COC APR whenever you enter data, if you are not sure how to run it or need help, please reach out to me but the report really does help because it gives updates in real time. It's not like our report you have to wait overnight to see what happened right there, in there it's fixed. It's showing the quality better and I am just hoping to maintain that. Kara: what is the difference between the COC APR and the COC 2018? Garcia replied, "I think the 2018 is an updated one, they just recently put that out."</p> <ul style="list-style-type: none"> ● Strategic planning – No updates at this time. 	
1. Next Meeting	<p>December 12 2018 @ 9:00 AM at MCA Conference & Training Center. Verkuilen Building; 21885 Dunham Rd Clinton Township, MI 48036</p>	<p>Agenda will be sent prior to Meeting.</p>
● Adjournment	<p>Meeting adjourned by Calnen @ 10:55 a.m.</p>	

Respectfully Submitted by Liz Sergent on behalf of Sama Harp, Board Secretary

2018 CoC Membership Hospitality Schedule/Refreshments

Agency/Organization	Month	What to Bring?	
		Food	Drink
Szajna & Associates	February		X
Lake Shore Legal	February	X	
Offender Success	March	X	X
FYI	April	X	X
None	May		
	July		
	July		
	August		
OLHSA	September	X	X
MHC	October	X	X
MCA	November	X	X
	December		
	December		