

**Macomb Continuum of Care (CoC)****Board Meeting Minutes**

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Access Code: 593-604-821

**August 13, 2019****10:15 a.m.**

**Present on call:** Heather El-Khoury, Deanne Honeycutt, Mark Henderson, Heather VanDenburg, Julie Hintz, Gerald Fisher-Curley, Dawn Revyn

**Not Present:** April Fidler, Lori Baumgart, Eric Wallyn, Natalie Dean-Wood, Dawn Calnen, Jackie Theriot Merchant, Connie Lasher

AGENDA ITEM	DISCUSSION	DECISION/ACTION
1. Meeting Called to Order	Henderson called the meeting to order at 10:24 a.m.  Henderson noted that no one present on the call had an interest in the grant awards or financial benefits to their member organization. Honeycutt was present to provide clarification on processes only.	Roll call was conducted. A quorum was present.
2. Presentation by Ranking Committee Chair	El-Khoury presented on the Macomb County CoC Ranking Results for Project Applications. <ul style="list-style-type: none"><li>• El-Khoury indicated that all projects were ranked at the meeting of the Ranking Committee, however, the dollar amount used on the spreadsheet for Tier 1 was incorrect. In order to maintain the transparency of the process, the correction was made and approved by the Ranking Committee before presenting the Ranking Results to the CoC Board.</li><li>• El-Khoury explained that all projects are rated by Grant Ranking committee members. Each project is rated by two people. Projects were also self-rated by the applicants this year and this was helpful.</li><li>• The priorities of the CoC Membership are taken into consideration during the ranking process.</li><li>• HMIS 1 and HMIS 2 are at the top of the ranking at ranks 1 and 2 in Tier 1.</li><li>• Bonus projects are located at the end of the ranking in ranks 13-15 in Tier 2. All ranking committee members participated in ranking the bonus projects.</li></ul>	

	<ul style="list-style-type: none"> <li>Hintz asked about the project in rank 10 that is noted as Renewal Split between Tiers 1 and 2. El-Khoury explained that this is one project that has a partial grant amount in Tier 1 and a partial grant amount in Tier 2 due to the maximum total amount available in Tier 1. It is typical that a project ends up split in this way.</li> <li>Henderson expressed his thanks to all of the Ranking Committee members for their participation in this process.</li> <li>Hintz asked who is the applicant for rank 14 SSO-CE. Honeycutt stated that this is a Supportive Services Only for Coordinated Entry and the applicant is Macomb Homeless Coalition.</li> <li>El-Khoury noted that the bonus projects ranked 13 and 14 coordinated their projects in the hopes that both would be funded and one project wouldn't "win" over the other.</li> </ul> <p>A motion to approve the Macomb County CoC Ranking Results for Project Applications for FY 2019 HUD CoC Program NOFA was made by Fisher-Curley and seconded by Henderson. A roll call vote was conducted:</p> <p>Aye: Heather El-Khoury, Mark Henderson, Heather VanDenburg, Julie Hintz, Gerald Fisher-Curley, Dawn Revyn  Nay: None  Abstain: Deanne Honeycutt</p>	The motion was approved.
3. Adjournment	A motion to adjourn was made by Hintz and seconded by Fisher-Curley at 10:39.	The motion was approved.

Respectfully submitted by Julie Hintz.