

Macomb Continuum of Care (CoC)
Board Meeting Minutes
Oakland University
20 S Main St. Mt. Clemens, MI 48043
Anton Frankel Building

September 6, 2017 @ 12:30 P.M.

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Present: Dawn Calnen, Heather El-Khoury, Sama Harp, Mark Henderson, Patty Madigan, Jacqueline Theriot-Merchant
Not Present: Lori Baumgart, Gloria Kekalos-Allum, John Seiss, Darlene Vasi, Kendal Ellis

AGENDA ITEM	DISCUSSION	DECISION/ACTION
<ul style="list-style-type: none"> Meeting Called to Order Approval of the Minutes Approval of the Agenda 	<p>2:42 P.M. by Calnen</p> <p>Merchant 1st, Madigan 2nd</p> <p>Henderson 1st , El-Khoury 2nd</p>	<p>Quorum is present</p> <p>AIF</p>
<ul style="list-style-type: none"> Operations Report from CoC Lead Agency and Coordinator Jackie Merchant 	<p>I. HUD Updates:</p> <p>a. HUD NOFA in full swing. Project Applications due in ESNAPS by September 11, 2017 at 5:00 pm. MHC BOD 3 member team will review the Planning Grant, HMIS 1 & HMIS 2 Projects. Need 3 Macomb County CoC BOD members to review as well. Certificates of Consistency forms with our Priority Listing have been sent to our Independent Jurisdictions for Review and Signature.</p> <p>b. HUD RRH Institute location still TBD. Dates are October 24-26, 2017. Alysa Warmbler SSVF; Jazmyn Thomas MCA; Jacquelyn Theriot Merchant MHC – CoC will attend for the Macomb County CoC.</p> <p>c. First PIT Count Meeting took place on August 21, 2017. The 2 recommended times to have our 2018 PIT Count is either 9:00 pm – 11:00 pm, after the shelters close their doors for the</p>	<p>Reviews will be completed by Monday, September 11, 2017.</p> <p>CoC Coordinator will have the Summary sheet completed for each project and signed by each agency.</p> <p>Board's recommendation for PIT Count to take place as planned on January 31, 2018 from 9:30 p.m. – 1:00 a.m. per</p>

	<p>evening, or 9:00 am – 11:00 am, after the clients must leave the shelter for the day.</p> <p>II. MSHDA ESG:</p> <p>a. FY 2018 Consolidated Application & Exhibit 1 has been submitted to MSHDA. Waiting for review before sending Award Letters to our ESG Sub-Recipients. Our Sub-Recipients are: MATTS; FYI; MCWC & MCREST</p> <p>III. Macomb Homeless Coalition (Lead Agency) Updates:</p> <p>a. MHC was awarded \$9,000 from The Salvation Army/ DHHS Shelter Operations Grant Application. MHC submitted for Motel/Hotel Vouchers Funding. This will cover approximately 100 hotel/motel nights. Our site visit is Friday, September 8th, 2017. I will attend training in Lansing on November 7th, 2017.</p> <p>b. Ellen Palmer has signed a month to month contract with the MHC to provide Technical Assistance on all HMIS/System Administration functions, and the completion of the HMIS Related questions on the FY18 HUD Consolidated Application. MCAH will post our job description on its website for an HMIS Coordinator.</p> <p>c. The MHC is setting up a Call Center. Job Postings for 2 Call Center Representatives/Receptionist will be posted next week.</p>	<p>Board's discussion on August 2, 2017 Meeting.</p> <p>Guideline will follow</p>
<ul style="list-style-type: none"> President's Report/ Updates 	<ul style="list-style-type: none"> NOFA discussions continue Governance Charter and Memorandum of Understanding has been paused due to NOFA, however will resume in October. Board member John Seiss has resigned from the board due to his work and family commitments. John was thanked for his time and contributions to the CoC Board. 	

	<ul style="list-style-type: none"> Scheduled membership meeting for October 11, 2017 will be cancelled due to the Homeless Summit and to the Fall Convening session. 	AIF
<ul style="list-style-type: none"> Next Meeting 	The next meeting is scheduled for October 4, 2017 @ 2:30 P.M. at OU.	Agenda will be sent prior to meeting.
<ul style="list-style-type: none"> Adjournment 	3:58 P.M. Henderson 1 st and El-Khoury 2 nd	

Respectfully Approved by: Sama Harp, Acting Board Secretary