

**Macomb Continuum of Care (CoC)  
General Membership Meeting Minutes**

VerKuijen Building – Conference and Training Center  
21885 Dunham Road  
Clinton Township, MI 48036

**September 11, 2019  
9 a.m.**

| <b>Present:</b>  |  |                      |                        |
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| Heather VanDenburg                                     | MCREST   | Renee Hall           | CHN                    |
| Julie Hintz  | MCA  | Richard Cannon       | Hearts 4 Homes         |
| Courtney Roberts                                       | FYI-TLP  | Kathy Goodrich       | MCWC                   |
| Jazmyn Thomas  | MCA  | Mark Henderson       | MCWC                   |
| Elizabeth Sergent                                      | MCA  | Jacquelyn Merchant   | MHC                    |
| Deanne Honeycutt                                       | MHC  | Tina Vang            | Turning Point          |
| Paula Ramerez  | CHN  | Diane VanCoppennolle | Liberties              |
| Connie Lasher  | CMH/CHN  | Syoloe Huffman       | Offender Success       |
| Natalie Dean-Wood                                      | Macomb Co. Health Dept   | Sarah Gilsterf       | Community First Health |
| Amy Smolski  | MCCMH  | Amy Labuhn           | Community First Health |
| Kaitlin Maloziec                                       | CARE of SE Michigan  | Terrance Downey      | Ray of Hope/MCWC       |
| Ricky Garcia   | MHC  | Stacy Lorne          | CHN                    |
| AGENDA ITEM  | DISCUSSION   |                      | DECISION/ACTION        |
| Meeting Called to Order                                | Meeting called to order at 9:00 a.m. by Calnen.  |                      |                        |
| 1. Approval of the agenda                              | A motion was made by Lasher to approve the agenda and seconded by Honeycutt.   |                      | Motion approved.       |
| 2. Approval of the August minutes                      | Motion made by Lasher to approve the minutes and seconded by Dean-Wood.  |                      | Motion approved.       |
| 3. Round table introductions                           | Introductions were conducted.  |                      |                        |
| 4. Macomb Community Action – 2020 ESG Funding Feedback | <p>Jazmyn Thomas from Macomb Community Action presented:</p> <ul style="list-style-type: none"> <li>• HUD ESG funding is received each year by Macomb Community Action as a direct entitlement. MCA is required to come to the CoC for consultation on how funds should be spent. Thomas stated that Macomb Community Action is seeking a letter with feedback by November on the use of ESG funding for 2020. Feedback can be provided to Honeycutt via email.</li> <li>• In 2019, there was a total of \$158,000 from HUD for ESG. The funds were allocated as follows: <ul style="list-style-type: none"> <li>○ Admin: \$11,856</li> <li>○ HMIS: \$5,085</li> <li>○ Homelessness Prevention: \$50,998</li> <li>○ Rapid Rehousing: \$45,141</li> </ul> </li> </ul> |                      |                        |

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|                         | <ul style="list-style-type: none"> <li>○ Shelter Operations: \$50,998</li> <li>• Seeking feedback on the needs in the community. Keep in mind barriers with HUD ESG, including a dollar for dollar, 100% match.</li> <li>• Calnen asked what is eligible for match. Thomas stated case management and wages paid to shelter staff depending on the source, but MSHDA ESG cannot be used to match HUD ESG. Other funds such as fundraising funds and some in-kind resources can be used as match.</li> <li>• Questions about ESG funds or match can be directed to Jazmyn Thomas at 586-783-0916.</li> </ul>  |  |
| 5. Coordinator's Report | <p><b>HUD Updates</b></p> <ul style="list-style-type: none"> <li>• Honeycutt reported that the Macomb CoC was not selected for funding for the Youth Homelessness Demonstration Project. No agencies in Michigan were selected for the YHDP. However, the CoC will continue to strengthen our youth providers and relationships with the Youth Action Board.</li> <li>• HUD Consolidation Application Presentation was completed at the end of the meeting due to technology issues.</li> <li>• Honeycutt reviewed, section by section, the draft HUD NOFA Consolidated Application currently located in HUD e-snaps.</li> </ul> <p><b>MSHDA</b></p> <ul style="list-style-type: none"> <li>• Merchant reported that the ESG Application first part and Exhibit 1 are completed.</li> <li>• Funds received total \$463,783 and are broken down as follows: <ul style="list-style-type: none"> <li>○ Street outreach: \$32,727</li> <li>○ Shelter operations: \$104,562</li> <li>○ Homelessness prevention: \$111,805</li> <li>○ Rapid Rehousing: \$133,528</li> <li>○ HMIS: \$46,378</li> </ul> </li> <li>• All portions have been submitted in a timely fashion.</li> <li>• Partners are: Family Youth Interventions, MCREST, Salvation Army MATTS, and Macomb Homeless Coalition.</li> </ul> <p><b>Macomb Homeless Coalition Lead Agency Update</b><br/>No update.</p> |  |
| 6. President's Report   | <p>Calnen reported:</p> <ul style="list-style-type: none"> <li>• State ID fee waiver – advocacy is needed. A bill in House HB 4853 went to committee and would waive all fees for any vital documents if you are a person who is homeless. Either a letter from service agency or an HMIS ID to verify.</li> <li>• Thank you to all who assisted with the HUD NOFA.</li> </ul>   |  |

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| 7. Committee Updates | <p><b>Coordinated Entry Systems Committee</b></p> <ul style="list-style-type: none"> <li>• Honeycutt reported: meetings are bi-monthly now.</li> <li>• Calnen stated that CE Committee meetings are open to all agencies, not just those who are funded through CoC.</li> <li>• Garcia stated that any participants on the call should receive the full privacy training since client information is being discussed.</li> </ul> <p><b>Compliance</b><br/>No report.</p> <p><b>Community Engagement/Outreach</b><br/>Lasher reported that the PATH outreach team completes 30-40 each month, including street outreach and outreach at specific locations.</p> <p><b>Mainstream Resources</b><br/>Smolski reported on the following events:</p> <ul style="list-style-type: none"> <li>• Connecting with the Heart of Macomb, Sept. 20</li> <li>• MCA Volunteer Recruitment Fair, Sept. 11</li> <li>• WAVE Project showers, Sept. 11 in Royal Oak and Sept. 30</li> <li>• Three Ripple Effects taking place in September</li> <li>• Families in Action start – NAMI run group on how to cope with a loved one with mental illness</li> <li>• HBCU event, Sept. 14</li> <li>• Havenwyck training on marijuana with CEUs, Sept. 17</li> <li>• Havenwyck Veteran Suicide prevention training, Sept. 27</li> <li>• AAA 1-B Legal Tips for Caregivers, Sept. 19</li> <li>• Suicide Prevention Coalition Gatekeeper Training, Sept. 17</li> <li>• Harbor Oaks Hospital open interviews, Sept. 19</li> <li>• Community Resource Fair in Pontiac, Sept. 19</li> <li>• Recreational Authority of Roseville and Eastpointe program/resource fair, Sept. 20</li> <li>• Warren Civic Center training on 5 Simple Steps to Decluttering, Sept. 24</li> <li>• Holiday Assistance Flyer from Good Shepherd Coalition is out</li> <li>• Out Wayne CoC Communitywide meeting, Sept. 26</li> <li>• NAMI Walk and Tara's Walk (Turning Point) on Sept. 28</li> <li>• Free Oil Change for Single Parents, Sept. 28</li> <li>• CARE's Ride for Recovery, Sept. 29</li> <li>• Kiwanis has individual bags of peanuts past the sell by date that are available for use by agencies. Dean-Wood noted to use caution because of peanut allergies when distributing.</li> </ul> <p><b>HMIS Data Quality</b></p> |  |
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|                         | Garcia thanked all MSHDA ESG funded programs for making corrections in HMIS. Everything looks good and reports are ready to be submitted.   |                  |
| Community Announcements | <ul style="list-style-type: none"> <li>• Merchant stated that MHC has sent out notification that agencies are out of prevention funding. An amendment to MSHDA was submitted by Merchant to move ESG funding for MHC. Awaiting a response and will notify through Macomb Resources and CoC Google Group of updates. Calnen and Thomas noted that this situation is something that can be noted in the letter to MCA as it relates to HUD ESG funding.</li> <li>• VanDenburg and a group of others are working on Homelessness Awareness Week activities for November. Notice will be sent out to the CoC Membership email distribution list.</li> <li>• Calnen noted the next General Membership meeting is November 13, 2019 at the VerKuilen Building, Conference and Training Center (no meeting in October).</li> </ul> |                  |
| Adjournment             | Motion to adjourn made by Calnen, seconded by Lasher at 10:05 a.m.  | Motion approved. |

Respectfully submitted by Julie Hintz, Macomb Community Action

CoC Coordinator Report  
Macomb County CoC BOD Meeting  
Wednesday, September 11, 2019  
VerKuilen Building – 21885 Dunham Rd., Suite 10, Clinton Twp., MI 48036

- I. HUD Updates:
  - a. NOFA: Consolidated Application – Present/Overview  
Agency partners input – still in progress. Application due September 30, 2019.
  - b. No CoC's in Michigan received the YHDP grant. We are still going to work to strengthen our Youth Provider relationships and our relationships with the YAB.
- II. MSHDA: Discussion of Exhibit 1 for MSHDA ESG Application – J. Merchant
- III. Macomb Homeless Coalition Lead Agency Update: No Update

Respectfully Submitted,  
Deanne Honeycutt  
CoC Coordinator  
Macomb Homeless Coalition  
September 11, 2019