

Macomb Continuum of Care (CoC)**Board Meeting Minutes**

Oakland University – Anton Frankel Building
20 South Main St. Mt. Clemens, MI 48043

September 4, 2019

2 p.m.

Present: Heather El-Khoury, Deanne Honeycutt, Ricky Garcia, Connie Lasher, Jacquelyn Merchant, Dawn Calnen, Julie Hintz, Gerald Fisher Curley, Natalie Dean-Wood, Dawn Revyn (phone), Lori Baumgart (phone)

Not Present: April Fidler, Eric Wallyn, Mark Henderson, Heather VanDenburg

AGENDA ITEM	DISCUSSION	DECISION/ACTION
1. Meeting Called to Order	2:10 p.m. by Calnen.	Roll call was conducted. A quorum was present.
2. Approval of the Agenda	Motion made by Lasher to approve the agenda, with a change to move Approval of the Minutes after Approval of the Agenda, and seconded by Fisher Curley.	Motion approved.
3. Approval of the Minutes from August 7, 12, and 13, 2019 meetings	Motion made by Lasher to approve the minutes of August 7, 2019 and seconded by Fisher Curley. Motion passed.	Motion approved.
	Motion made by Fisher Curley to approve the minutes of August 12, 2019 and seconded by El-Khoury. Motion passed.	Motion approved.
	Motion made by Fisher Curley to approve the minutes of August 13, 2019 and seconded by El-Khoury. Motion passed.	Motion approved.
4. Operations Updates from CoC Lead Agency Coordinator	Honeycutt reported: HUD Updates NOFA Consolidated Application <ul style="list-style-type: none">NOFA Consolidated Application Phase 1 is complete. Phase 2 is taking the feedback from Mitch Blum Alexander and agency partners and completing each section. Application is due September 30, 2019. Honeycutt will send a more complete draft to the Board.	

- Calnen asked what the plans are for sending this to the Board for review/approval. Honeycutt stated she would be sharing a draft at the General Membership meeting in September and will send it to the Board before the membership meeting.
- The Board will have an opportunity to review the draft Consolidated Application when it is sent out prior to the September General Membership meeting.
- Merchant stated that the membership has to vote on the Consolidated Application. The Consolidated Application remains in draft format throughout the process.
- Notice will be sent to the membership by Honeycutt that the Consolidated Application will be voted on at the September meeting when sending the agenda and meeting notice.
- The priority listing is completed and a copy was provided.

QSOBBA

No new updates. Phase 1 of visibility issue is completed. Phase 2 is being worked on between agencies.

Coordinated Entry

Will be reporting on Coordinated Entry to Board and Membership as needed.

YHDP Grant

- No agencies in Michigan were selected for the Youth Homelessness Demonstration Project. However, the CoC will continue to strengthen our youth providers and relationships with the Youth Action Board.
- Merchant stated that there was no feedback on why the CoC was not selected.
- Honeycutt hopes to meet with a Special Agent/Detective with the FBI who works on human trafficking to bring information into the shelters.

Macomb Homeless Coalition Lead Agency Update

No update

MSHDA

Merchant presented on completed Exhibit 1 for MSHDA application. Merchant will scan and send in the next few days the full Exhibit to the Board before submission to MSHDA.

	Honeycutt stated that the Community Connection Day was a success with many vendors, volunteers, and participants.	
5 HMIS Lead Agency Updates	<p>Garcia reported:</p> <p>MSHDA Pay for Performance Measures</p> <ul style="list-style-type: none"> • Garcia provided a report with data on the measures. Garcia spoke with MCAH on the results for feedback. • Garcia noted that Measure 4, Total RRH Clients Exiting to Positive Housing Destinations, could be improved by reducing unknowns or other destinations that are not considered positive. This measure has improved from previous years and there are not many errors, however the 90% required for the measure was not met. • Measure 2 regarding veterans was discontinued for this year. • Measure regarding length of stay is run through two reports and has improved from 113 days in 2018 and 70 days in 2019. • Measure 6 regarding VI-SPDAT has a threshold of 90%, our CoC scored 87.15%. <p>Data Standards</p> <p>Data standard changes are coming, possibly in October. A user meeting will be held to implement these. Changes for forms are completed in the system by MSHDA.</p> <p>Garcia and Honeycutt attended a MCAH training summit for two days.</p>	
6 President's Update	<p>Calnen reported:</p> <p>Advocacy Updates</p> <ul style="list-style-type: none"> • State ID fee waiver – advocacy is needed. A bill in House HB 4853 went to committee and would waive all fees for any vital documents if you are a person who is homeless. Either a letter from service agency or an HMIS ID to verify. • Currently there is a HUD NOFA for mainstream vouchers. PHAs are applying, but partnering with CoCs for letters of support. This opportunity will give vouchers to PHAs with preferences to people who are disabled or homeless. The CoC received a request for a letter of intent from Detroit Housing Commission, which Merchant responded to. MSHDA is applying also. 	

	<ul style="list-style-type: none"> • Merchant provided a copy of the letter of intent sent to Joy Flood, Detroit Housing Commission on behalf of the MI-503 CoC. 	
7 Standing Committee Updates	<p>a.) Point in Time Committee</p> <ul style="list-style-type: none"> • Honeycutt reported that an initial meeting will be held in November. • Merchant reported that a staff member from U.S. Senator Gary Peters office is interested in assisting with the PIT Count this year. <p>b.) Coordinated Entry Systems Committee</p> <ul style="list-style-type: none"> • Honeycutt reported that the CE policy document is completed. • Meeting bi-monthly now, fourth Thursday at 9 a.m. • Have made updates with referrals and prioritization and policies reflect this. • There was discussion of the form used and process moving forward when non-chronic, but high need people may be prioritized above chronic people on the list and how this may be documented through use of the existing form. <p>c.) Grant Ranking Committee</p> <ul style="list-style-type: none"> • El-Khoury reported the Grant Ranking Committee is meeting with Community Housing Network (not with Calnen, who has recused herself from any participation in this process) on 9/5/19. The meeting was requested by CHN to obtain clarification on what was reported out on why CHN was ranked as they were. • Honeycutt reported that the Ranking Committee minutes will be posted on the website soon. <p>d.) Compliance Committee Calnen requested of Fisher Curley for this committee to meet and provide an update at the next meeting.</p> <p>e.) HMIS and Data Quality Committee Covered under HMIS Updates section</p>	
8 Next Meeting	CoC Board Meeting, Wednesday, October 2 at 2 p.m.	Agenda will be sent prior to meeting.
9 Adjournment	Motion to adjourn made by Lasher seconded by Merchant at 3:24 p.m.	Motion approved.

Respectfully submitted by Julie Hintz.

CoC Coordinator Report
Macomb County CoC BOD Meeting
Wednesday, September 4, 2019
OU – Anton Frankel Building; 20 S Main St, Mount Clemens, MI 48043

I. HUD Updates:

- a. NOFA: Consolidated Application-Present. Phase 1 complete. What to expect for Phase 2. Agency partners input – still in progress. Application due September 30, 2019.
- b. QSOBBA: No new update; Phase 1 of visibility issue completed. Phase 2: Being worked on between agencies.
- c. Coordinated Entry: Discussion on what will be reported out to the CoC BOD and CoC Membership moving forward.
- d. No CoC's in Michigan received the YHDP grant. We are still going to work to strengthen our Youth Provider relationships and our relationships with the YAB.

II. MSHDA: Discussion of Exhibit 1 for MSHDA ESG Application

III. Macomb Homeless Coalition Lead Agency Update: No Update

Respectfully Submitted,
Deanne Honeycutt
CoC Coordinator
Macomb Homeless Coalition
September 04, 2019